

Italia-America Bocce Club (IABC)

Court-Side Usage Agreement (Revised August 2023)

Member's Name (Print): _____

Complete Address: _____

Phone: _____ circle or check one: cell phone home work

Member's Stock Number: _____

Date of the Event: _____

Time of Event: _____ to _____ (set up time: _____)

Event Description: _____

Number of Guests: _____

Kitchen and Materials Usage (circle) yes no

(If the answer is yes, please complete the attached Kitchen and Material Usage Form and submit with this Agreement)

I, _____, a member in good standing have **read** the Court-Side Usage Agreement and fully understand said agreement. I understand that I, as a member of the *Italia-America Bocce Club*, am obligated to pay for the entire cost of the event, such as fees, food, kitchen charges, if incurred, etc. This event is for my personal use, and I am not being reimbursed by another party for the use of the IABC. Any violations of the Usage Agreement may result in, but not limited to, the event ending before the scheduled time, probation, or suspension of all or some of the member's IABC benefits, expulsion, additional fees/fines, and/or criminal charges to which, I as the member, will be responsible for all legal fees.

Member's Signature

Date Submitted

Agreement Coordinator

Date Received/Retrieved

Board Approval Date: _____

Deposit: _____

Procedures and Rules for Court-Side Usage

1. Only a member in good standing of the IABC may use the Courtside for private parties. The member must be present for the entire party and clean-up process. The member shall not profit from Court-Side usage.
2. The member must first go to the website STLBocce.Com to see if your date is available. If date is available, print, complete and submit along with \$100 non-refundable rental fee in person to Director, Sally Drago. Sally and the member will review the contract together. Once everything is agreed upon, she will present it to the board at the next board meeting.
3. Members are required to have 6 months of active, continuous membership to qualify for a rental.
4. All events require approval from the Board of Directors of the IABC. These meetings are usually held the 2nd Monday of each month.
5. Sally will contact the member to indicate whether the rental request was approved, denied, or requires further information from the IABC Board.
6. If the event was approved, Sally will meet in person or discuss via phone call the details of the contract which you need to have already thoroughly read.

Rental Fee:

1. \$100.00 rental fee for Court-Side usage that includes courts 4 & 5 only. **Guests are not allowed on any of the other courts without board approval.**
2. A maximum of 50 people is allowed for the court-side rental – NO EXCEPTIONS.
3. The member and guests may only use Courts 4 and 5 and the area by Court 5 for food. If you would also like to use the Dining Room, a separate Dining Room Rental Agreement must be completed along with the additional Dining Room deposit.
4. The bartender will provide Sally with a completed "Bar Tender Summary Report of your event. If you owe any additional fees for non-compliance such as damages or violation of too many guests, you will be billed and responsible for the additional charges.
5. If any damage to club property occurred during your rental, the renting member will be responsible for all repair costs. Spillage on courts will result in a \$250.00 charge for professional court cleaning.
6. YOU - the member, are responsible for informing and enforcing bocce court usage rules with your guests. The Board of Directors would like you to have a good time, but keep the following rules in mind:

There is no food or drink allowed on the courts (this includes no leaning over from inside the courts to get a drink or bite of food). Only flat-soled shoes are allowed on the courts. If your guests are not wearing appropriate shoes, we have booties on the coat hook rack by court 5. These booties **MUST** be worn to get on the courts. If it is raining or snowing, please make sure the bottom of anyone's shoes is dry, before entering the courts. **Children, 16 and under are never permitted on the any court without a parent or renting member.** There is no running permitted in the Club – on or off the courts.

Food:

1. The member is responsible for any cost associated with food brought into the club. Food is to be set up on tables along the window side and not anywhere close to court 5.
2. Any kitchen use must be requested by checking that request on the Court-Side Usage Agreement Form and completing the Kitchen and Materials Usage Form at the time the agreement is submitted. A \$50.00 kitchen usage fee will be assessed. The kitchen and other items may not be available if there is a club function being held in the dining room. The member is responsible for cleaning any items used from the Kitchen.
3. The member is responsible for supplying any napkins, forks, knives, spoons, plates, disposable tablecloths, take home containers, etc.

Bar Policy:

1. **All beverages must be purchased from the bar. No exceptions.**
2. No one under the age of twenty-one (21) is allowed to purchase or consume alcoholic beverages anywhere on the IABC property or surrounding properties in the parking lot. They are also not allowed in the bar area.
3. The bartender has the right to refuse or stop serving anyone at their own discretion.
4. At the beginning of the event, the bartender needs to be made aware of the types of beverages being offered for the event (for example, if only soda and tea vs. alcoholic beverages.)
5. The member must coordinate with the Bar Manager or bartender as to how the bar tab will be paid. If a member wants to initiate a running tab, a credit card must be presented at the beginning of the event and closed out before leaving the IABC. If a member should leave before paying for the event, the credit card on file from the beginning of the event will be charged for the bar total for the event and a 25 % gratuity will be added for an event.
6. The member is to make sure their guests are aware of whether there is an open bar, partial open bar, or cash bar. **If one tab is chosen for the event, a 22% gratuity will be charged.** Additional gratuity is welcomed.
7. If a bartender(s) is not be available during non-bar hours, the member and the Rental Agreement Director will make arrangements with the Bar Manager, prior to the event for beverage purchases.

Décorations:

1. Decorations must be approved by the Agreement Coordinator.
2. Glitter, confetti, and difficult to clean decorations are not allowed.
3. Do not hang items on the walls.
4. Window decorations are not allowed.
5. All decorations need to be removed and disposed of at the end of the event.

Clean-Up:

1. The member is responsible for cleaning up the Court-Side area before leaving the club.
2. All food, trays, buffet pan holders, sterno, etc. brought into the club for the event, are not to be left at the club. Options are to take home, give back to caterer or dispose of in the trash properly.
3. Wipe off all tables and chairs. The bartender will provide the spray bottle cleaner and the towels. If the tables and/or chairs were moved, return them all to their original location (taking a picture prior to moving items may help with this). Dispose of any cups, bottles, trash, etc. located in the metal drink holders around Courts 4 and 5.
4. Sweep the floor. If there was any type of liquid spills, the mop is in the supply closet next to the men's restroom.
5. Dispose of all trash into the available trash cans. Bring the trash can(s) to the dumpster outside behind the shed using the two-wheeler located in the ice machine room. Place the trash cans back in the courtside area, and re-line each can with a new trash bag located on the table by the court 5 restroom.

Conduct Policy:

1. A walk-through inspection may be conducted directly after the event or the next day to assess cleanliness and possible damage. If there are any violations of either of these, the Agreement Coordinator will contact the member and discuss the concern(s). If there is any damage, the member is responsible for the cost of repairs or replacement and the member will be billed for the remaining balance.

Cancellation Policy:

1. If the event is cancelled two weeks before the scheduled date, the member will be charged a \$25.00 fee.
2. If the event is cancelled one week before the scheduled date, the member will be charged a \$50.00 fee.
3. The event coordinator will make every effort to have a bartender available during normal nonbar hours. Bar hours are Monday through Friday, 4pm – 1am, Saturday 12pm – 1am and Sunday 12pm-7pm.

Liability Policy:

In no event shall the *Italia-America Bocce Club* be liable to the member or their guests for this event whether based in contract, TORT (including negligence), warranty or otherwise including (A) failure or termination of or interruption in utility services to the club; (B) personal injury or damages to person or property which the member or guests may incur, regardless of the cause thereof. The member and guests agree to indemnify and hold harmless the *Italia-America Bocce Club*, fellow members, officers and directors, employees, and agents from and against all claims, damages, losses, suits, judgements, costs, and expenses by any party arising from the member's event held at the IABC. The members and guests hereby release and forever discharge the *Italia-America Bocce Club* from all liability or damages of any kind.

Security Guard Option:

We now have security guard protection available on the parking lot for you and your guests for your rental events. The price is \$40.00 per hour with a 4-hour minimum. It's an option you may consider. The club will make the arrangement scheduling your security officer if you elect to purchase the security.

I have read the options available and hereby have decided the following:

- 1. I wish to have the security guard present during my event. Yes
- 2. I have decided not to have the security guard present for my event. No

Members initials _____

Kitchen and Materials Usage Form:

Member Name: _____ Date of Event: _____

Only submit this form with your Agreement if you plan on using anything in the kitchen!

It is the member's responsibility to clean, turn off the oven, stove top, convention oven or warmer (if used), and/or put items back where they belong when using and/or borrowing items from the kitchen. This includes sweeping and/or mopping the kitchen floor if items are spilled and taking any trash out to the dumpster and relining the trash cans (liners may be found in the kitchen or in the supply closet located near the men's restroom). **The meat slicer and steam tables are not allowed to be used.**

Total Usage Fee: _____

By signing the Court-Side Usage Agreement Request Form, the member agrees to any fees which may be incurred from their use of the Kitchen and/or materials.

Agreement Coordinator Reviewed/Date